

HOLME HALE PARISH COUNCIL

**The Annual Meeting of Holme Hale Parish Council will be held at
7.30pm on Monday 5th May 2026,
in the Tony Evans Centre, Holme Hale Village Hall.**

Holme Hale Parish Council welcomes the public and press to its meetings and you are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

- 1. Election of Chairman and signing of declaration of office form.**
- 2. Election of Vice Chairman and signing of declaration of office form.**
- 3. Welcome and apologies for absence (apologies received from Cllrs West & Joll).**
- 4. To receive any declarations of interest and consider any dispensations.**
- 5. To approve the minutes of the meetings held on Monday 2nd March and Monday 13th April 2026.**
- 6. To receive County/District Councillor reports.**
- 7. Open Forum for Public Participation (max 15 minutes).**
- 8. Planning Matters**
 - a) To consider any new planning applications.
 - Applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
 - b) To note any planning decisions (information only).
 - 3PL/2025/1941/PAAF – Old Nags Head, 5 Church Road – application to determine if prior permission is required for the erection of a timber framed farm office.
 - PL/2025/1618/FMIM – 34 Station Road – change of use from agricultural field to mixed use agricultural/storage/sui generis for enclosed dog walking facility with associated parking.
 - Appeal against the refusal decision relating to 34 Station Road – construction of a two storey, four bedroom detached house (PL/2025/1170/FMIN).
 - c) To receive an update regarding the Breckland Local Plan.

9. To receive an update in respect of the proposed High Grove Solar Farm; and other solar farm matters.

10. Highway Matters

- a) To receive updates on highway faults previously reported and to receive any new reports.
 - Road drains, asphalt surround too high with steel work showing nr St Andrews Close (x2), –reported to Highways again with photographic evidence.
 - Corner of Church Road and School Road – overgrown hedge obstructing post box – household will deal.
 - Coping stones damaged on parapet of Necton Road bridge –reported to Highways and will be repaired.
 - Browns Lane – two large potholes near the ford reported to Highways and will be repaired.
 - Church Lane – deep pothole opposite No. 8 reported to Highways and will be repaired.
 - Corner of School Road/Cook Road – pothole on inner bend reported to Highways and will be repaired.
 - Ashill Road – pothole between bridge and Hunters Lodge reported to Highways and has been repaired.
 - Necton Road – pothole between Bridge Cottage and South View Cottage reported to Highways and repaired.
 - Potholes on Station Road and Hale Road reported to Highways by C/Cllr Eagle.
 - New entrance way onto Necton Road – it is hoped the residents will attend the meeting to discuss highway safety etc.
- b) To receive an update on the Parish Partnership application for signage on Lower Road.

11. Council Assets.

- a) To receive an update in respect of the Station Road Notice Board.
- b) To receive a report following the annual inspection of assets.

12. To receive a report regarding the funding requirements for the Holme Hale Playing Field Trust.

13. Finance and Governance

- a) To receive a financial report for the years ending 31st March 2026 and 31st March 2027.
- b) To receive an update regarding the annual Council insurance renewal.
- c) To appoint an Internal Control Officer.
- d) To receive the internal auditors report and consider any recommendations.
- e) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- f) To approve the annual governance statement in the 2025-26 Annual Return.
- g) To approve the Statement of Accounts in the 2025-26 Annual Return.

- h) To consider approval of the following payments, note any receipts and an amendment.

PAYMENTS

Npower – Street Lights	£450.57
Internal Auditor	£50.00
NCC – Parish Partnership Scheme	£361.94
Bank Charges (x 2)	£14.00

(please note that monthly charges increased to £7.00 with effect from February 2026)

**, SO or DD indicates payment has been made previously*

RECEIPTS

Bank Interest	£39.36
Breckland – Precept	£4,750.00

14. To consider any correspondence received.

(any correspondence received after the agenda has been published will be circulated at the meeting)

- Grass contractor – surcharge addition due to increase in fuel costs.

15. To receive any new items for the next agenda.

16. To confirm the next meeting of the Parish Council will be held at 7.30pm on Monday 6th July 2026 in the Tony Evans Centre, Holme Hale Village Hall.

Sheryl Irving
Clerk to the Council
clerk@holmehaleparishcouncil.gov.uk
Monday 27th April 2026