

HOLME HALE PARISH COUNCIL

**The next meeting of Holme Hale Parish Council will be held at
7.30pm on Monday 6th January 2025,
in the Tony Evans Centre, Holme Hale Village Hall.**

Holme Hale Parish Council welcomes the public and press to its meetings and you are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

- 1. Welcome and apologies for absence.**
- 2. To receive any declarations of interest and consider any dispensations.**
- 3. To approve the minutes of the meeting held on Monday 4th November 2024 and the extra ordinary meeting held on Thursday 28th November 2024.**
- 4. To receive County/District Councillor reports.**
- 5. Open Forum for Public Participation (max 15 minutes).**
- 6. Planning Matters**
 - a) To consider any new planning applications.
 - Applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
 - b) To note any planning decisions (information only).
 - PL/2024/0857/HOU – Dunkery, 7 Church Lane - Proposal: Ground floor extension to rear, new raised roof allowing for rooms in the roof, replacement windows and doors, front facing porch, new external insulation and cladding – ‘no comments’ submitted.
 - PL/2024/0950/VAR – Bilmar, Station Road - Proposal: Removal of condition 9 (contaminated land) attached to 3PL/2023/1019/F for construction of a new 4 bedroom bungalow, garage and access – ‘no comments’ submitted.
 - c) To receive an update regarding enforcement matters.
 - d) To receive an update in respect of Norfolk Offshore Wind Zone and the site at Necton and note comments submitted in respect of Planning Application 3DC/2024/0155/DCO - Vanguard Sub-Station Necton.
 - e) To receive an update in respect of the proposed Drovers Solar Farm and High Grove Solar Farm and related matters, including the Village meeting to receive feedback regarding High Grove.
 - f) To consider the Planning Reform White Paper.

7. Highway Matters

- a) To receive updates on highway faults previously reported and to receive any new reports.
 - Road drains, asphalt surround too high following repairs nr St Andrews Close (2), and corner of School Road and Cook Road (1) – reported to Highway Rangers.
 - Overhanging trees etc, encroaching on Station Road/Church Road footpath – the landowner has been asked to investigate and deal.
 - Trees on large verge on Cook Road, nr St Andrews Close – Highways have been asked to look at this again.
 - Cook Road, outside Homeleigh, four potholes – reported to Highways and scheduled for repair.
- b) To receive an update in respect of the Village Gates signage and incorrectly fitted bracing.

8. Council Assets.

- a) To consider any action re the loose post at footpath bridge.
- b) To receive an update re maintenance of the Phone Box.
- c) To receive an update re action in respect of graffiti and other vandalism.
- d) To receive an update regarding the installation of a new dog bin at Church Lane and the related RWE grant application.
- e) To receive an update regarding the installation of a new bench at Red Lion Close and the related RWE grant application.
- f) To receive an update in respect of the School Road Bus Shelter renovation.

9. To note the meeting dates for 2025.

- Monday 3rd March
- Monday 7th April (Annual Parish Meeting)
- Tuesday 6th May
- Monday 7th July
- Monday 1st September
- Monday 3rd November

10. Finance and Governance

- a) To receive a financial report for the year ending 31st March 2025.
- b) To consider the draft budget and set the precept for the year ending 31st March 2026.
- c) To receive an update regarding the change of Council banking providers.
- d) To review the following policy documents:
 - Risk Assessment & Management Policy
 - Financial Regulations
 - Asset Register
 - Safeguarding Policy

- e) To consider approval of the following payments and note any receipts.

PAYMENTS

Clerk (Salary & Office Allowance) – December	£tbc
(including pay award and back dated arrears – to 01.04.2024)	
HMRC – PAYE	£tbc (deducted from credit)
ICO – Data Protection Registration	£35.00 (DD)
Clerk (Salary & Office Allowance) – January	£tbc (SO)
HMRC – PAYE	£tbc (deducted from credit)

**, SO or DD indicates payment has been made previously*

RECEIPTS

Bank Interest	£6.06
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11. To consider any correspondence received.

(any correspondence received after the agenda has been published will be circulated at the meeting)

- Breckland Ward Boundary Review - Draft Recommendations.

12. To receive any new items for the next agenda.

13. To confirm the next meeting will be held at 7.30pm on Monday 3rd March 2025 in the Tony Evans Centre, Holme Hale Village Hall.

Sheryl Irving

Clerk to the Council

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Monday 23rd December 2024