

## HOLME HALE PARISH COUNCIL

**The next meeting of Holme Hale Parish Council will be held at  
7.30pm on Monday 2<sup>nd</sup> September 2024,  
in the Tony Evans Centre, Holme Hale Village Hall.**

Holme Hale Parish Council welcomes the public and press to its meetings and you are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

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### AGENDA

- 1. Welcome and apologies for absence.** (apologies received from Cllr McBrien)
- 2. To receive any declarations of interest and consider any dispensations.**
- 3. To approve the minutes of the meeting held on Monday 1<sup>st</sup> July 2024.**
- 4. To receive County/District Councillor reports.**
- 5. Open Forum for Public Participation (max 15 minutes).**
- 6. To receive an update regarding the vacancy for a parish councillor.**
- 7. Planning Matters**
  - a) To consider any new planning applications.
    - Applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
  - b) To note any planning decisions (information only).
  - c) To receive an update regarding enforcement matters.
  - d) To receive an update in respect of Norfolk Offshore Wind Zone and the site at Necton and consider any action and to consider Planning Application 3DC/2024/0155/DCO - Vanguard Sub-Station Necton.
  - e) To receive an update in respect of the Breckland Local Plan and consider any action.
  - f) To consider the proposed Drovers Solar Farm and the Invitation to a Briefing.
- 8. Highway Matters**
  - a) To receive updates on highway faults previously reported and to receive any new reports.
    - Road drains, asphalt surround too high following repairs nr St Andrews Close (2), and corner of School Road and Cook Road (1) – reported to Highways with works programmed, however, Council noted that there had been substantial flooding during the recent heavy storms.
    - Overhanging trees etc, encroaching on Station Road/Church Road footpath – the landowner has been asked to investigate and deal.
    - Lower Road potholes – reported to Highways and will be repaired.
    - Browns Lane, speed signage faded – reported to Highways and works completed.

<https://holmehaleparishcouncil.norfolkparishes.gov.uk/>

- 30mph speed activated sign Station Road (west) – no longer working and will be repaired.
  - Large verge on Cook Road, nr St Andrews Close - large trees need maintenance works, the pavement is covered by low branches and the roots are lifting the pavement. The Chairman reported that investigations revealed this land belonged to Norfolk County Council and they have been asked to investigate and deal.
- b) To receive an update in respect of the Village Gates signage and incorrectly fitted bracing.
  - c) To receive a report regarding the resurfacing of Cook Road into School Road.
  - d) To note the Parish Partnership Scheme and to consider any projects for 50/50 grant funding.

## 9. Council Assets.

- a) To consider any action re the loose post at footpath bridge.
- b) To receive an update re maintenance of the Phone Box.
- c) To receive an update re action in respect of graffiti.
- d) To consider the installation of additional dog bins.
- e) To consider the installation of additional benches.
- f) To receive an update in respect of the School Road Bus Shelter renovation.

## 10. Finance and Governance

- a) To receive a financial report for the year ending 31<sup>st</sup> March 2025.
- b) To appoint an internal auditor for the year ending 31<sup>st</sup> March 2025.
- c) To receive a report regarding Council banking options and to consider moving providers.
- d) To consider approval of the following payments and note any receipts.

### PAYMENTS

|                                               |                             |
|-----------------------------------------------|-----------------------------|
| Street Lighting Inspection                    | £126.00*                    |
| Clerk (Salary & Office Allowance) – August    | £tbc (SO)                   |
| HMRC – PAYE                                   | £tbc (deducted from credit) |
| Clerk (Salary & Office Allowance) – September | £tbc (SO)                   |
| HMRC – PAYE                                   | £tbc (deducted from credit) |
| Grass Contractor (2 of 4)                     | £567.00*                    |
| Grass Contractor (3 of 4)                     | £567.00                     |
| Clerk – Postage                               | £10.00                      |
| Permissive Path Annual Payment (Year 2 of 2)  | £618.20                     |

*\*, SO or DD indicates payment has been made previously*

## 11. To consider any correspondence received.

*(any correspondence received after the agenda has been published will be circulated at the meeting)*

- The Introduction of Car Parking Charges within Breckland.

## 12. To consider any new items for the next agenda.

## 13. To confirm the next meeting will be held at 7.30pm on Monday 4<sup>th</sup> November 2024 in the Tony Evans Centre, Holme Hale Village Hall.

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Sheryl Irving  
Clerk to the Council  
[holmehaleparishcouncil@gmail.com](mailto:holmehaleparishcouncil@gmail.com)  
Tuesday 27<sup>th</sup> August 2024