

HOLME HALE PARISH COUNCIL

The next meeting of Holme Hale Parish Council will be held at 7.30pm on Monday 4th March 2023, in the Tony Evans Centre, Holme Hale Village Hall.

Holme Hale Parish Council welcomes the public and press to its meetings and you are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest and consider any dispensations.
3. To approve the minutes of the meeting held on Tuesday 2nd January 2024.
4. To receive County/District Councillor reports.
5. Open Forum for Public Participation (max 15 minutes).
6. Planning Matters
 - a) To consider any new planning applications.
 - Applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
 - b) To note any planning decisions (information only).

Application	Parish Council Comments	Breckland Status
3PL/2023/1019/VAR – Bilmar, Station Road - proposed application to vary condition 2 and 3 on 3PL/2023/0679/D - Changes to approved plans (cond 2) and materials (cond. 3) – with amendment	No comments.	Undecided.

- c) To receive an update in respect of Norfolk Offshore Wind Zone and the site at Necton and consider any action.
 - d) To receive a report regarding the proposed Statkraft Necton Greener Grid Park.
 - e) To receive an update in respect of the Breckland Local Plan review and consider any action.
 - f) To consider a Standard Light Clause to include in responses to planning applications.
 - g) To consider a household flooding issue likely caused as a result of a new housing development.
7. Highway Matters
 - a) To receive updates on highway faults previously reported and to receive any new reports.
 - Church Lane/Browns Lane junction – sign knocked over – reported to Highways but not yet repaired.

- The posts on the Holme Hale sign on Station Road, just west of the Ashill turn, have rotted away – reported to Highways and now resolved.
 - Two large potholes near to 7 Church Lane –reported to Highways and repaired.
 - One large pothole near to 8 Church Lane – reported to Highways and repaired.
 - Two deep potholes between 4 and 7 Church Lane – reported to Highways and repaired.
 - Cook Road Bridge damaged – the need for urgent repairs has been reported to Highways.
 - Cook Road, opposite Red Lion Close pothole – reported to Highways but no action to be taken.
 - Cook Road pothole, north of bridge – reported to Highways now repaired.
 - Lower Road pothole – reported to Highways and now repaired.
 - Lower Road – bank washed away leaving large hole – reported to Highways but does not meet intervention criteria and will be monitored.
 - Ashill Road, north of Hunters Lodge, large pothole caused by water erosion – reported to Highways and repaired.
 - Browns Lane, north of ford, very deep pothole – reported to Highways.
 - Browns Lane, nr the Oaks, very deep rut – reported to Highways and will be repaired.
 - Browns Lane, nr York Lodge – blocked culvert under road – reported to Highways but does not meet intervention criteria and will be monitored.
 - Road drains, asphalt surround too high following repairs nr St Andrews Close (2), bottom of Ashill Road, under railway bridge (1) and corner of School Road and Cook Road (1) – reported to Highways with works programmed. The drain under the railway bridge will be monitored – with no works at present.
 - Blocked drains on Ashill Road, under railway bridge – reported to Highways and will be cleared.
 - Nr Entrance to Station Road, from Ashill Road – pothole on carriageway side of drain grating – reported to Highways and will be repaired.
- b) To receive an update in respect of the Village Gates signage.
 - c) To receive an update in respect of SAM II Speed Sign.
 - d) To receive an update in respect of the Parish Partnership Application for a new post on Cook Road to site the SAM II Speed Sign.
 - e) To receive an update regarding the School Road Bus Shelter maintenance.
 - f) To consider a request received from a member of the public to apply to Highways for a 30mph speed limit on Lower Road.

8. To receive a report regarding Council Assets and consider any repairs required.

9. Finance and Governance

- a) To receive a financial report for the year ending 31st March 2024.
- b) To review the following policy documents:
 - Standing Orders
 - Media Policy
 - Donation Awarding Policy
- c) To consider a request from the Holme Hale Playing Field Trust for a contribution of £750 towards the purchase/installation of a village defibrillator.
- d) To consider any other charitable requests.

- e) To consider approval of the following payments (including donations as set out in approved budget for year ending 31st March 2024) and note any receipts.

PAYMENTS

Clerk (Salary & Office Allowance) – February	£tbc
HMRC – PAYE	£tbc
Clerk (Salary & Office Allowance) – March	£tbc
Holme Hale Playing Field Trust	£450.00
St Andrews Church	£600.00
Swaffham & Litcham Hospice	£50.00
Norfolk Citizens Advice	£50.00
East Anglia Air Ambulance	£50.00

**, SO or DD indicates payment has been made previously*

RECEIPTS

Bank Interest – November	£5.80
Bank Interest – December	£5.61

10. To note the meeting dates for 2024.

DATE & TIME	NOTES
Monday 4th March 7.30pm	Ordinary Parish Council Meeting
Monday 15 th April 7.00pm	Annual <u>Parish</u> Meeting
Tuesday 7 th May 7.30pm	Annual Parish Council Meeting
Monday 1 st July 7.30pm	Ordinary Parish Council Meeting
Monday 2 nd September 7.30pm	Ordinary Parish Council Meeting
Monday 4 th November 7.30pm	Ordinary Parish Council Meeting

11. To consider any correspondence received.

(any correspondence received after the agenda has been published will be circulated at the meeting)

- Norfolk Minerals and Waste Local Plan - Notification of Submission and availability of documents for inspection.

12. To consider any new items for the next agenda.

13. To confirm the Annual Parish Meeting will be held at 7.00pm on Monday 15th April 2024 and the Annual Council Meeting will be held at 7.30pm on Monday 6th May 2024, both in the Tony Evans Centre, Holme Hale Village Hall.

Sheryl Irving
Clerk to the Council
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Monday 26th February 2024