

HOLME HALE PARISH COUNCIL

The next meeting of Holme Hale Parish Council will be held at 7.30pm on Monday 3rd July 2023, in the Tony Evans Centre, Holme Hale Village Hall.

Holme Hale Parish Council welcomes the public and press to its meetings and you are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest and consider any dispensations.
3. To approve the minutes of the meeting held on Tuesday 23rd May 2023.
4. To consider the co-option of new members to fill the two Council vacancies.
5. To receive County/District Councillor reports.
6. Open Forum for Public Participation (max 15 minutes).
7. Planning Matters
 - a) To consider any new planning applications.
 - 3PL/2023/0566/HOU – 6 Steading Mews - erection of 2no garden sheds with larch cladding walls (Part retrospective)
 - Applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
 - b) To note any planning decisions (information only).
 - 3PL/2023/0283/F – 5 & 7 Cook Road - demolition of 2no. bungalows and redevelopment erection of 2no dwellings with garages.
Parish Council: Objections raised re scale, design and highway safety. Breckland: Undecided.
 - 3PL/2023/0328/VAR – The Old Rectory, Church Road - variation of Condition 2 and 4 on 3PL/2022/1132/VAR - To provide further room in roof over utility room to form ensuite with velux window & change approved roof tiles.
Parish Council: No comments. Breckland: Undecided
 - 3PL/2023/0442/HOU & 3PL/2023/0443/LB – Stable Cottage, Bradenham Road - single Storey Side and Rear Extensions to Dwelling
Parish Council: No comments. Breckland: APPROVED
 - c) To receive an update in respect of Vattenfall and consider any action.
 - d) To receive a report regarding the proposed Statkraft Necton Greener Grid Park.

8. Highway Matters

- a) To receive updates on highway faults previously reported and consider any further action.
 - Church Lane/Browns Lane junction – sign knocked over – reported to Highways.
 - Cook Road – dropped manhole cover – reported to Highways but does not currently meet intervention criteria.
 - Cook Road (No 11) – pothole – reported to Highways Technician.
- b) To receive an update in respect of the Village Gates installation.
- c) To receive an update in respect of the Parish Partnership application for a SAM II Speed Sign and a request to Highways for roadside kerbing to stop erosion near to highway signage on Cook Road.
- d) To consider any new application to the Parish Partnership Scheme.

9. Open Spaces

- a) To receive a report regarding the Holme Hale Playing Field Trust trees.
- b) To consider renewal of the permissive path agreement.

10. To receive an update regarding the purchase of a village defibrillator.

11. To consider any maintenance to the School Road Bus Shelter.

12. Finance and Governance

- a) To receive a financial report for the year ending 31st March 2024.
- b) To consider approval of the following policy documents:
 - Safeguarding Policy
 - Equality & Diversity Policy
 - Retention & Disposal Policy
 - Grievance Policy
 - Code of Conduct
 - Disciplinary Policy
 - Grant Awarding Policy
 - Complaints Procedure
 - Publication Scheme
 - Data Protection Policy
 - Health & Safety Policy
- c) To receive an update regarding Council banking.
- d) To consider approval of the following payments and note any receipts.

PAYMENTS

Clerk (Salary & Office Allowance) – June	£tbc
HMRC – PAYE	£tbc
Clerk (Salary & Office Allowance) – July	£tbc
Clerk Refund - PAYE	£tbc
Norfolk PTS – New Councillor Training	£65.00

**, SO or DD indicates payments has been made previously*

13. To consider any correspondence received.

(any correspondence received after the agenda has been published will be circulated at the meeting).

14. To confirm the next meeting will be held at 7.30pm on Monday 4th September 2023 in the Tony Evans Centre, Holme Hale Village Hall.

Sheryl Irving
Clerk to the Council
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Monday 26th June 2023