

# Holme Hale Parish Council Meeting Agenda

## To: Members of Holme Hale Parish Council

You are duly summoned to attend a meeting of Holme Hale Parish Council to follow the annual parish council meeting at 7.30pm on Monday 4<sup>th</sup> July 2022 at Holme Hale Village Hall in the Tony Evans Centre.



Claire Prentice  
Clerk to Holme Hale Council

Date: Wednesday 29<sup>th</sup> June 2022

## Public Attendance

Members of the public and press are welcome to attend.

If attending please adhere to any Covid-19 government guidance at the time of the meeting.

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## 1. Council matters

**1.1 Apologies**, to receive and approve as required

**1.2 Conflict of interests**, to receive declarations if relating to any items to be discussed

**1.3 Dispensations**, to grant any written requests if required

## 2. Approve minutes

- 9<sup>th</sup> May 2022 (annual meeting)
- 9<sup>th</sup> May 2022 (ordinary meeting)
- 20<sup>th</sup> June 2022 (extraordinary meeting)

## 3. Public participation (max. 15 minutes)

## 4. Reports and correspondence (for information only)

## 5. Planning

### 5.1 For parish council consultation, following planning application to district council.

3PL/2022/0291/F - Erection of dwelling and garage

The Old Rectory Church Road

AMENDMENT: Garage removed and dwelling re-positioned

### 5.2 Planning applications, district council decisions (for information only)

3PL/2022/0184/HOU - Dunkery, 7 Church Lane IP25 7DS

Ground floor extension to the side and rear, roof remodelling, replacement windows and doors, front-facing porch, new external insulation and cladding. This is to include the new carport and solar panels.

Parish council – No objections

Breckland - Permission

3PL/2022/0302/F - Red Barn Farm Bradenham Road IP25 7EE (consultation 8<sup>th</sup> April extended to 13<sup>th</sup> April)

installation of drainage pipe and hardcore surface – retrospective

Parish council – No objections

Breckland - Permission

3PL/2022/0304/HOU - Bilmar Station Road IP25 7DY (consultation 7<sup>th</sup> April extended to 13<sup>th</sup> April)

Construction of single storey extension to rear, Internal alterations, conversion of attached garage to accommodation and construction of new garage.

Parish council – No objections

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Breckland - Permission

3PL/2022/0291/F - The Old Rectory Church Road IP25 7DR (consultation 11<sup>th</sup> April extended to 13<sup>th</sup> April)

Erection of dwelling and garage

Parish council forwarded objections to Breckland District Council

Breckland - Undecided

3PL/2022/0282/F - Kemp Bungalow, 10 Church Lane IP25 7DS (consultation 4<sup>th</sup> April extended to 13<sup>th</sup> April)

Erection of replacement dwelling and cartlodge

Parish council – No objections

Breckland - Undecided

3PL/2022/0370/LB - Hannover Farm, Hale Road (consultation 22<sup>nd</sup> April)

Amendments to approved design of plots 1, 2, 3 and 4, listed building consent 3PL/2021/1486/LB.

Parish council – No objections

Breckland - Undecided

**5.3 Other planning matters to include Vattenfall**, to discuss and decide on any action to be taken.

### 6. Finance

#### 6.1 bank statements and reconciliations, for approval

##### Current account

	Closing Balance as per bank statement 25 <sup>th</sup> May 2022		<b>£13723.38</b>
	<u>Less</u> unrepresented cheques:		
975	CAB		£50.00
976	Swaffham and Litcham Home Hospice		£50.00
977	East Anglian Air Ambulance		£50.00
978	NCC- village gate		£1500.00
	V.A.T.		-£477.71
979	Removal of village sign		£75.00
980	Village green grass cutting		£30.00
981	Grass cutting		£956.14
982	Clerk sal. and expenses		£507.23
983	<b>Destroyed</b>		£0.00
984	Int. auditor		£30.00
985	Permissive paths		£562.00
	Net Balance as at 25 <sup>th</sup> May 2022:		<b>£10390.72</b>
	The net balance reconciles to the receipts and payments account for the year as follows:-		
	Opening Balance 1st April 2022:		£9573.38
	Add receipts in year		£4477.71
	Less payments in year		£3660.37
	Closing balance as at 25 <sup>th</sup> May 2022:		<b>£10390.72</b>

##### Reserve account

	Closing Balance as per bank statement 25 <sup>th</sup> May 2022		£4807.45
	<u>Less</u> unrepresented cheques:		
			<b>£4807.45</b>

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The net balance reconciles to the receipts and payments account for the year as follows:-		
	Opening Balance 1st April 2022:	£4807.08
	Add receipts in year	£0.37
	Less payments in year	£0.00
	Closing balance as at 25 <sup>th</sup> May 2022:	<b>££4807.45</b>

### 6.2 Payments, for approval

Date	Payee/ reason	Cheque No.	Amount	Signatories	Approval
04.07.22	clerk salary + expenses	988	T.B.C.		
04.07.22	HMRC	989	T.B.C.		

### 6.3 Budget monitoring – 1<sup>st</sup> quarter, to discuss and decide on any action to be taken.

### 7. Matters to be addressed

**7.1 Highways**, to receive updates, discuss and decide on any further action as required.

**7.2 Roadside drain gratings**, to discuss and decide on any further action as required

**7.3 Field on Church Road**, to discuss and decide on any action to be taken in regard to status and # ownership.

### 8. Council operational matters

**8.1 councillor vacancy**, to discuss and decide on any action to be taken.

#### 8.2 policies and procedures

- Grant policy
- Grant application

### 9. Confirm time and date of meeting.

- Ordinary parish council meeting – Monday 5<sup>th</sup> September 2022 at 7.30pm at Holme Hale Village Hall.