

**Minutes of the Holme Hale Parish Council Meeting
Held at Holme Hale Village Hall in the Tony Evans Centre
on Monday 3rd January 2022 at 7.30pm**

PRESENT: Councillors S. Broke (Chair), A. Lyndsay, N. McBrien, W. McNeil and Dr A. Scarlett (Vice Chair).
Cllr Eagle (County councillor)
C. Prentice - Clerk to the Council.
1 member of the public

1. Council matters

1.1 Apologies, to receive and approve as required

None

1.2 Conflict of interests, to receive declarations if relating to any items to be discussed

Cllr Broke declared an interest in regard to planning applications in agenda item 5.2, however as the item was for 'information only' it was felt that he could continue to chair item 5.2.

1.3 Dispensations, to grant any written requests if required

None

2. Approve minutes

- 1st November 2021

Approved by all and signed by chair.

Meeting adjourned at 7.38pm

3. Public participation (max. 15 minutes)

None

Meeting resumed at 7.39pm

4. Reports and correspondence

Cllr Eagle (county councillor) reported in regard to the second verge cut (which was in relation to an email sent on behalf of the parish council) Last year originally NCC were doing only one cut plus a residual cut, so all the main roads were being cut with the minor roads only having the junctions cut. The main cut was done in May. The second cut which Cllr Eagle contributes to (with his contribution classed as junction improvement and focusing on road safety around July). He will push for the second cut, which is felt by a number of people necessary in rural areas, however there is some resistance from groups whose focus is on wildlife.

The NCC budgets are in consultation. You are unlikely to be surprised that council taxes are going up, not as much as the officers recommendation but it is going up. Central government has offered us £2m less funding than what we have had in the previous 10 years.

Cllr Eagle's highway budget has been increased. He has purchased some L-shape light weight flood barriers. If the parish has any issues, then they are there and available.

Cllr Eagle then took questions, during questions Cllr Eagle made the council aware that if they have emergency highways repairs such as drains jetted then they can forward the invoice to Norfolk County Council. Cllr Wilkins (district councillor) absence was discussed again by the parish council. Cllr Eagle to speak to Cllr Wilkins on parish council's behalf if he sees him elsewhere.

Cllr Eagle left after reporting.

Clerk report circulated prior to meeting. Additional point is invoice of £40 for ICO for council approval.

5. Planning

5.1 For parish council consultation, following planning application to district council.

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None

5.2 Planning applications, district council decisions (for information only)

3PL/2021/1478/F

Proposed New Dwelling, access drive and garaging - Following current permission 3PL/2019/0115/O (valid until 14/09/23)

Land at Ivy Farm Cook Road

Approved

Parish council commented with no objections, discussed via email.

3AG/2021/0023/AG

New Proposed Workshop/ Agricultural Machine Store.

Hill Farm Wood Lane

Prior approval is not required.

3PL/2021/1486/LB

Minor amendments to approved design of Plots 5 and 6, listed building consent ref 3PL/2020/1389/LB - Conversion of barns to create 6no. 3 bed dwellings with associated private amenity space and car parking Hannover Farm Hale Road

Description changed - Minor amendments to approved design of Plots 5 and 6, listed building consent ref 3PL/2020/1389/LB - Conversion of barns to create 6no. 3 bed dwellings with associated private amenity space and car parking

Approved

5.3 Other planning matters, to discuss and decide on any action to be taken.

Vattenfall, to include discussion of Vattenfall's Norfolk zone Community Benefit fund meeting to be held at the Community Centre in Necton on Friday 21 January, 2022 6-8pm

Cllr McNeil and Cllr Scarlett to attend.

Cllr Broke to contact chair/ clerk of Necton PC with aim of informal meeting prior to the Vattenfall meeting.

6.Finance

6.1 bank statements and reconciliations, for approval

None presented. Clerk to send via email once December bank statement is received. Chair gave clerk copies of November statements.

6.2 Payments, for approval

Date	Payee/ reason	Cheque No.	Amount	Signatories	Approval
10.12.21	Grass maintenance and gate	986	£903.22	C.Prentice S.Broke	Approved
03.01.22	Street lighting	966	£156.86	S. Broke A. Scarlett	Approved
03.01.22	clerk salary + expenses	967	£605.94	S. Broke A. Scarlett	Approved
03.01.22	ICO	968	£40.00	S. Broke A. Scarlett	Approved

6.3 Budget and draft precept, to discuss and decide on any action to be taken.

Precept of £8000 set.

6.4 Internal auditor

To go forward to next agenda.

7. Matters to be addressed

7.1 Highways, to receive updates, discuss and decide on any further action as required.

Top of Browns Lane the edge of the road is continuing to disintegrate.

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Bottom of Station Road towards Swaffham is breaking up and crazing.

Clerk to get quotes for contractors to swap grit bins asap, with council to agree via email.

7.2 Gate post, to receive updates and decide on any action to be taken.

Thanks went to Cllr McNeil for addressing this matter which is now complete

7.3 The Queen's Platinum Jubilee, to discuss and decide on possible village activities and participation of the parish council.

Tree planting considerations discussed.

Cllr McBrien to circulate webinar details which he attended that was done by Norfolk ALC

Clerk to circulate links for the green canopy.

Village event to be held at hall discussed, possible clash with another hall hirer.

7.4 WiFi to the Pavilion, to discuss and decide on any action.

To go forward to next agenda.

8. Council operational matters

8.1 councillor vacancy, to discuss and decide on any action to be taken.

No further action to be taken at this time.

8.2 policies and procedures

- Standing Orders
- Financial Regulations

Approved

9. Confirm time and date of next meetings as Monday 7th March 7.30pm

Approved

Meeting closed at 9.20pm

Signed _____ Date _____