

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on accrual and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Holme Hale Parish Council**

County area (local councils and parish meetings only):

Financial year ending 31 March 2021

Prepared by (Name and Role): **Claire Prentice - Clerk & RFO**

Date: **23/04/2021**

		£	£
Balance per bank statements as at 31/3/21:			
Current Account	account 1	12,056.7	
Reserve Account	account 2	4,806.6	
	account 3		
	account 4		
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)			
	item 1		
	item 2		
	item 3		
			-
Add: any un-banked cash as at 31/3/21			
			-
Net balances as at 31/3/21 (Box 8)			<u><u>16,863.3</u></u>