**The Parish Council Meeting of Holme Hale Parish Council**

**Date: Monday 1st March 2021**

**Time: 7.30pm**

**Venue: To be held remotely by Zoom**

***Meetings are recorded to help with the accuracy of taking the minutes, after these minutes are approved the recording is deleted.***

**All councillors are summoned to attend.**

**AGENDA**

**Information for Members of the Public:**

* Please contact the Clerk for details if you wish to join this meeting. You can join the meeting by computer or android/apple device.
* The agendas and the minutes of the meeting will be available on the Council’s website in PDF format.
* Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.
1. **APOLOGIES OF ABSENCE**
2. **TO RECEIVE DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS**
3. **ACCEPT AND SIGN THE MINUTES – To accept and sign the minutes as a true record of the Ordinary Parish Council meeting held on 4th January 2021**
4. **MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**
5. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
6. **PUBLIC PARTICIPATION**
7. **MATTERS ARISING**
	1. **OUTSTANDING HIGHWAY MATTER**

*Potholes - Cook Road junction with Lower Road, Church Lane, Browns Lane( potholes and ruts)*

*Lower Road, all have been inspected early January and prioritised for repair*

*Station Road missing reflector posts -* *Highways have assessed that the defect does not currently meet their intervention criteria. They will continue to monitor as part of normal scheduled inspections.*

*School Road – Damage to road near manhole cover – reported on 24/2/21*

*Browns Lane near Oak Lodge – Pothole and road collapse – reported 24/2/21*

* 1. **PERMISSIVE FOOTPATHS AND BRIDLEWAYS- to discuss any further progress**
	2. **NEIGHBOURHOOD PLAN –response from Necton regarding request for more information.**
	3. **COUNCILLOR VACANCIES – update on applicants**
	4. **CLERK VACANCY – update on applicants**
	5. **GATEPOST – update on replacement**
	6. **BUS SHELTER OUTSIDE ST ANDREWS CLOSE –update on refurbishment**
1. **FINANCE**
	1. **To consider the bank reconciliation statement for February 2021**
	2. **To approve payment for cheques for the Clerks salary and invoices received by the Council**
	3. **To agree donations for 2021**

Donation to Church £600

Donation to HHPFT £450

Donation Nars £0

Donation Citizens Advice £50

Donation S&L Home Hospice £50

Donation Age UK £0

* 1. **Appointment of Internal Auditor for 2020/2021 financial Year – to confirm and minute the appointment of the internal auditor for the current financial year. *(Suggest same auditor used last year)***
1. **CORRESPONDENCE – Review of recent correspondence that has not been circulated**
2. **PLANNING APPLICATIONS – To review and comment on the following outstanding applications and to minute approved applications since the last meeting**

**Vattenfall – Update**

**3PL/2020/1268/F Hunters Lodge, Hale Road IP25 7BL dated 11.11.20**

New Barn for storage of animal feed, hay, straw and machinery

Approved

**3PL/2020/1388/F / 3PL/2020/1389/LB Hannover Farm Hale Road dated 2.12.20**

Conversion of barns to create 6no. 3 bed dwellings with associated private amenity space and car parking

Approved

**3PL/2021/0031/HOU 1A Station Road Holme Hale dated 30.11.20**

2 metre high fence parallel to existing boundary and to surround block paving up to property. 1 small gate 1 metre high

Approved

**3PL/2021/0168/F Development Site 588595 307651 Church Lane dated 2.2.21**

Change of use of land from agricultural / grassland to private equestrian use, including construction of new stable building.

No objections from the PC

**3PL/2021/0221/O Bilmar Station Road, Holme Hale dated 11.2.21**

Proposed construction of new 3 bedroom bungalow & garage

Comments by 9.3.2021

**3PL/2020/1117/LB The Old Nags Head, dated 25.1.21**

Clad gables in brick, repair timber frame on NW elevation, remove fireplace, reinstate inglenook, replace windows, reinstate front door, changes to outbuilding

Further and better particulars have been requested by the PC in respect of the outbuilding (*planning have confirmed that they have asked for these details back on the 26th January and are still waiting to hear back from the agent)*

**3PL/2021/0237/HOU Kemp Bungalow 10 Church Lane dated 22.2.21**

Raising of roof of dwelling to create two storey dwelling with first floor accommodation, single storey rear extension & side entrance porch & detached 4 bay cart lodge with storage above including dormers

Comments by 15.3.21

**To consider any other recent planning applications issued since the Agenda was posted**

1. **MEMBERS MATTERS – items for next agenda and to confirm date and time of next meeting**

**Mrs P. Angus - Clerk to the Council and Responsible Financial Officer**

**50 Brecklands, Mundford, Norfolk, IP26 5EG**

**Telephone: 07741 481956 Date: 22nd February 2021 Signed: P Angus**

**The Public and Press are warmly invited to attend**