**PRESENT:**

**C**ouncillors S. Broke Chairman, Dr A. Scarlett Vice Chair, W. McNeil, A. Lyndsay and Mrs P. Angus Clerk to the Council. There was 1 member of the public who was ex Cllr Pearson who had resigned as of the 31st August but the Chairman had invited him to attend as there had been no meetings since his resignation.

1. **APOLOGIES OF ABSENCE**

Cllr N. McBrien

1. **TO RECEIVE DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS**

Chairman 8.2

1. **ACCEPT AND SIGN THE MINUTES OF THE MEETING HELD ON 9TH MARCH**

The minutes of the Ordinary Parish Council meeting held on the 9th March 2020 were accepted by all in attendance at that meeting as a true and accurate record of that meeting. The Chairman signed the minutes.

1. **ACCEPT AND SIGN THE MINUTES OF THE EXTRAORDINARY MEETING HELD ON THE 27TH JULY**

The minutes of the Extraordinary Parish Council meeting held on the 27th July 2020 were accepted by all in attendance at that meeting as a true and accurate record of that meeting. The Chairman signed the minutes.

1. **MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**

The gate to the footpath has broken off at the hinged side of the post because this has rotted away, Councillor McNeil said she would make enquiries as to who could repair this with a concrete replacement. Councillor McNeil said that the filling of pot holes that was put at the bottom of Church Road where it meets School Road has broken up and is scattered over the road.

1. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Not at meeting

1. **PUBLIC PARTICIPATION**

None at meeting

The Chairman said that Mr Arthur Bailey has passed away, he was a long-term resident of this Parish and was a Parish Councillor for many years. The Councillors and the Clerk stood and held a minute silence for Mr Bailey.

1. **MATTERS ARISING**
	1. **OUTSTANDING HIGHWAY MATTERS**
* Village Gates – it was agreed to put this on hold and the Clerk will enquire about Sam 2 speeding signs.
* Flooding Cooks Road/St Andrews Close –Cllr Scarlett said that Highways did send out contractors to rod the drains, however, it has not made any difference and the road is still flooding – Clerk to contact Highways again.
* Western edge Cooks Road – Subsidence – Cllr Scarlett reported that this has now been sorted.
	1. **PERMISSIVE FOOTPATHS AND BRIDLEWAYS- to discuss any further progress**

The Chairman was given permission to speak and he informed the Councillors that there is now an agreement in place with Necton and Ashill. It was agreed that another meeting between the Chairman and Cllr Scarlett would take place before the next Parish Council meeting.

* 1. **RISK ASSESSMENT**

The Clerk and Cllr Lyndsay will carry out the annual risk assessment before the next Parish Council meeting.

* 1. **SPEEDING SIGNS – to discuss any further thoughts regarding these signs**

Covered under Highways item 8.1

* 1. **NEIGHBOURHOOD PLAN – to discuss any thoughts regarding commencing with a Neighbourhood Plan.**

Necton have asked if we would like to join their neighbourhood plan – following a discussion it was agreed that the Clerk will ask if the Chairman and/or the /Clerk attends the next Parish Council meeting in November, it was also agreed to Cllr Wilkin to attend to speak about a neighbourhood plan.

* 1. **COUNCILLOR VACANCIES**

Following the resignation of Cllr Pearson, the Parish Council now has two vacancies, one of these vacancies has now been advertised for over a year. Following a discussion, it was agreed that a leaflet drop in the village may drum up some interest and Cllr McNeil offered to arrange this.

1. **FINANCE**
	1. **To consider the bank reconciliation statement for August**

Noted and agreed see item 9.2

* 1. **To approve payment for cheques for the Clerks salary and invoices received by the Council**

The following payments were authorised 7th September 2020 at the Ordinary Parish Meeting the cheques were signed by Councillors Scarlett and Broke.

**Balance Current Account for August 2020 £13,011.40**

Plus, the following receipts

Total Income £0.00

**Grand Total before cheque payments £13,011.40**

**Cheques Description Total**

911 Donation to Challenge of Judicial Review

 - Norfolk Vanguard £250.00

912 EWP Evans - Poppy Wreath £17.00

913/914 Clerks salary and travel from 9/3 to 28/8 £1,503.90

**Total Cheques paid £1,770.90**

**Balance in Current Account for September 2020 \* £11,240.50**

**Balance in Savings Account (inc interest paid) £4,806.32**

**GRAND TOTAL £16,046.82**

**AUGUST 2020 BANK RECONCILIATION**

**Bank Statement Balance as of 25/8/2020 - current a/c only £13,161.40**

**Unpresented cheques to date £1,920.90**

**Balance in community account (always match balance marked \*) £11,240.50**

**Ringfenced restricted funds for volunteer group £574.25**

**Less payments for volunteers £0.00**

**Balance left as of 7/9/20 £574.25**

* 1. **To sign and minute payments agreed during the suspension of meetings for April, May and July.**

The Chairman signed the all payments agreed by email during the suspension of meetings – these are available to view on the Parish Councils website

* 1. **S137 payment: To minute the pledge of £250 donation to the Challenge Fund re: The Norfolk Vanguard offshore wind farm.**

All done see cheque 911 on the above payments.

* 1. **Covid – 19 Community Response Fund – to discuss the return of unspent Covid relief funding awarded to the Parish Council at the start of the outbreak.**

It was agreed to keep the remaining balance of this fund in the event of a possible lockdown during the winter.

1. **CORRESPONDENCE – Review of recent correspondence that has not been circulated**

None outstanding.

1. **PLANNING APPLICATIONS – To review and comment on the following outstanding applications**

**Vattenfall**

Although Mr Pearson has now resigned his post as a Parish Councillor, he was invited to attend this meeting and was given permission to speak at this point of the meeting. He gave the following update regarding Holme Hale PC response to the relevant paragraphs of the Vattenfall ExA: - HHPC response is in ***italics (***The Clerk copied and pasted the following from Mr Pearson’s report)

**Q5.9.5.5. Independent Design Review for substations** In light of comments received at OFH2 [EV12-002] and OFH3 (Necton Session) [EV13- 011], the decision on Norfolk Vanguard, which gives greater certainty to Scenario 1, and the ExA’s ongoing concern about the complexity and detail contained in post-consent approvals for R16 and R18,the resource constraints of Breckland Council and the statements in the NIC Design Principles, the ExA invited the Applicant to consider inclusion of an independent design review at an early stage in the post-consent design process for the substations area, including those for Norfolk Vanguard if appropriate. The Applicant has set out its reasons for not involving an independent design review but has committed to amending the DAS to include a

design review at an early stage conducted in a local forum [REP13-018].

Do you: a) Agree that an early design review should take place? b) If so, do you consider it should be conducted in a local forum or as an independent design review – or both?

***HHPC would like to see BOTH. but our concerns remain that the applicant is still intending to defer until after consent is given.***

**Q5.9.5.6 Independent Design Review for substations** The ExA is consulting on ways potentially to secure the input of an independent design review and invites without prejudice comments on inclusion of wording in the Design and Access Statement (DAS) and/ or the dDCO as follows:

 DAS

 [REP7-007, Para 67]

The Applicant will engage with Breckland Council and at an early stage with an independent design review panel to review the mitigation and landscape proposals and the architecture of the convertor building of the onshore project substation, at the time when further detailed design information is available. This will be undertaken through the production of a Design Guide.

AND

[REP7-007, Appendix 1, first para]

The Design Guide will be prepared by Norfolk Boreas Limited (the Applicant) and will combine input from specialist consultants and take on board findings as appropriate from the independent design review panel. This part of the Norfolk Boreas project will enable the team to undertake the detailed design of the onshore project substation and ensure that embedded mitigation is integral in this process. The Design Guide will be presented as an A3 document, and will combine text and figures to explain the proposals

OR

inclusion of additional wording at R16(3) to read:

“The onshore project substation must be constructed in accordance with the details approved by the relevant planning authority, which must also have been subject to an early independent design review.”

OR

Both the above

***HHPC would like additional wording for ease of understanding “The Design guide should list all 9 notes of section III, Paragraph 7 (Design) of the Horlock rules and specify how each has been addressed in the design review”. This will demonstrate the established guidelines of the national Grid have been used.***

**Q5.9.5.8 Design and Access Statement and Outline Landscape and Ecological**

**Management Strategy**

The Applicant will submit an updated DAS and an updated OLEMS at Deadline 14 (25 August 2020) at the same time as responses to these written questions.

a) You are requested to submit any comments you may have on the Applicant’s updated DAS and/ or the updated OLEMS at Deadline 15 (1 September 2020).

b) If you have any comments on the way the Applicant has interpreted the ExA’s questions above include these.

c) If you consider any wording needs changing provide suggested alternative wording.

d) If you think there are ongoing omissions set out what these are and how they can be remedied.

***Q5.9.5.8 HHPC has no informed comment to make on this question***

**Q5.16.0.1 SoS Decisions and letters regarding other NSIPs**

The Applicant has set out its view on the implications on the Proposed Development of the Norfolk Vanguard decision and the SoS Hornsea Three letter [REP13-025]. Points were also made at ISH5 [EV14-004].

a) Provide the ExA with any views you have which do not accord with the Applicant’s opinion as set out in the above document and particularly Appendix 2, which sets out the relevance of the SoS Norfolk Vanguard decision on the Proposed Development, topic by topic.

b) Any other matters arising as a result of the SoS Decisions and letters regarding other NSIPs, which you wish to draw to the ExA’s attention should be set out here, stating implications and actions you would wish to see.

Note: HRA responses do not need to be given here, as there are specific questions Elsewhere.

***Q5.16.0.1 HHPC would like to see at least a high level design review for the mitigation of the Necton substation, PRIOR to the decision by SoS of an obstructive condition that requires that design guide to be completed, reviewed and agreed with Breckland AND an independent forum, to ensure all design notes in the Horlock rules have been addressed.***

The Chairman took this opportunity to thank Julian for all his hard work during his time spent on the Parish Council and that he was a very valued member of this team and he will be truly missed by all.

**3PL/2020/0064/O** **Land East of 34 Station Road dated 4/2/20**

Erection of 3 dwelling houses – The Parish Council objected to this application

Planning refused and an appeal has since been made by the applicant in which the Clerk has sent the Councillors various objections, comments and questions to the Planning Inspectorate department.

Appeal still outstanding 26/8/2020

**3PL/2020/0565/D Reserved matters application for erection of dwelling (plot 3), following outline permission 3PL/2018/0187/O**

HOLME HALE: Plot 3, Crossways Farm, Cook Road

Received 18th June

Parish Council objected – reasons have been posted on the planning web site.

Approved 14/8/2020

**3PL/2020/0596/F Erneford Barns Swaffham Road Holme Hale**

Change of use of furniture showroom and finishing room to retail use (A1)

Received 29th June

No objections from the Council

Refused 26/8/2020

**To consider any other recent planning applications issued since the Agenda was posted**

None to discuss

1. **MEMBERS MATTERS – items for next agenda and to confirm date and time of next meeting**

The next two meetings will be on Monday 2nd November 2020 and January 4th 2020 at 7.30pm subject to government rules regarding Covid 19.

With nothing more to discuss the meeting closed at 9.15 pm

**Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**