# **HOLME HALE PARISH COUNCIL**

**MONTHLY UPDATES DURING THE CORONAVIRUS CORVID – 19 EMERGENCY / SUSPENSION OF MEETINGS**

**Report from 16th March to 3rd April 2020**

* All meetings suspended until further notice.
* Cllr McBrien organized a leaflet drop to all residents in Village with details of volunteer services during this time.
* Procedures for finance and decisions put into place during suspension of meetings.
* Ordered hi-viz jackets and gloves for volunteers.
* Registered the Volunteer group with Norfolk Volunteers.
* Registered the Volunteer group with NCC and BCC.
* Safeguarding Policy drawn up but yet to be amended and formally agreed by the PC (*this policy had to be drawn up as part of the conditions when applying for the grant from NCF).*
* Applied for £839 grant from the Norfolk Community Foundation.
* Grant for £839 received into bank on the 31st March 2020.
* PC agreed float of £150 would be paid into Cllr McBriens bank account.
* Hi Viz Jackets received along with gloves
* Check book left with Cllr McBrien to deal with any emergencies for the volunteer group and also in case the Clerk becomes ill.

**Cheques/ Payments approved-**

**Holme Hale Payments Agreed on 2nd April 2020**

**The following payments were authorised 2nd April 2020 and agreed by e-mails from the Councillors (copies of these have been kept) due to the suspension of Parish Council Meetings during the Covid 19 emergency The cheques were signed by Mrs P Angus and N McBrien**

**Balance Current Account for March 2020 £11,273.96**

**Plus the following receipts**

Restricted Funds grant from NCF £839.00

**Total Income £839.00**

**Grand Total before cheque payments £12,112.96**

Cheques Description Total

926 EAAA - Donation agreed 9th March 2020 £50.00

927 HHPFT - Donation agreed 9th March 2020 £450.00

928 St Andrews Church - Donation agreed 9th March 2020 £600.00

929 Citizens Advice - Donation agreed 9th March 2020 £50.00

930 Swaffham and Litcham Hospice - Donation agreed 9/3/20 £50.00

904 Mrs P Angus expenses including payment for hiviz vests

 and gloves for volunteers - £114.75 out of restricted

funds see attached invoices £148.67

905 NALC Subscription £171.49

906 Mr N McBrien - Payment out of restricted funds for

 voluntary services £150.00

**Total Cheques paid £1,670.16**

**Balance in Current Account for April 2020 \* £10,442.80**

**Balance in Savings Account (inc interest paid in March) £4,804.69**

**Bank Statement Balance as of 1/4/2020 - current a/c only £11,012.96**

**Unpresented cheques todate £570.16**

**Balance in community account (always match balance marked \*) £10,442.80**

**Ringfenced restricted funds for volunteer group £839.00**

**Less payments for volunteers £264.75**

**Balance left as of 1/4/2020 £574.25**

**Brief Planning updates**

**3PL/2020/0175/HOU 20 Cook Road**

Demolition of existing sun room and construction of kitchen/dining room extension, bedroom/study extension, enlarged balcony and extension of existing garage for domestic use.

**Approved 30/3/2020**

**Vattenfall –** Letter to be sent to Breckand Planning department – letter to be co-ordinated with other Parish Councils

**Highways updates**

* Pothole re-appeared in Church Lane along with another in same area – reported to Highways again 1/4/2020 and they have come back to say that this has been prioritised for repair.

**Matters to be dealt with from minutes of the meeting on 9th March**

I do intend to get on to any outstanding matters asap – but I had to put these on hold until things settled down with the current situation.

* Flooding in Cook Road / St Andrews Close – letters to Highways to complain
* Flooding in Cook Road/St Andrews Close - letter to residents asking that they also complain (*I will ask that they do not leave their house to post the letters if they are on the vulnerable list)*
* Muddy footpath - Eastern entrance to the footpath in Church Road – meeting between TTSR and Cllr McBrien to discuss putting wood chippings down – *suggest this is put off whilst people are being asked to stay home.*
* Western edge Cooks Road – Subsidence – I think this has been done – please let me know.
* Church Lane – large pot hole – see outstanding Highways
* Pot hole outside the entrance to Yaxley Meadow- reported on the 16/3
* Pot holes in Bradenham Road – reported on the 16/3
* Unnecessary complete closures of the roads in Holme Hale whilst work is carried out on the side of the roads - letter of complaint to Highways regarding the problems this has caused in the village - still outstanding to do.