**PRESENT:**

Councillors Dr A. Scarlett Vice Chair, W. McNeil, J. Pearson, N. McBrien, A. Lyndsay and Mrs P. Angus Clerk to the Council. There were 4 members of the public

1. **WELCOME APOLOGIES OF ABSENCE**

Cllr Broke sent his apologies.

Cllr Scarlett welcomed everyone to the meeting and passed on our best wishes to Cllr Broke who was unable to attend the meeting due to illness.

1. **TO RECEIVE DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS**

None

1. **ACCEPT AND SIGN THE MINUTES**

The minutes of the Ordinary and Annual Parish Council meeting held on the 13th May 2019 were accepted and a true and accurate record of that meeting. The Vice Chairman Cllr Scarlett signed the minutes.

1. **MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**

Following a discussion, it was agreed that the Clerk should e-mail District Cllr Wilkin to see if he has any news on the suspected Coal deliveries being made to the Carrot Wash site.

Cllr Pearson said that he had been approached by the Chairman regarding the overgrown hedges at Willow House, he had now dealt with this and he asked that if any of the Councillors are approached in the future regarding this area then to please let him know and he well be take this up again.

1. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Both not at meeting and no apologies sent.

1. **PUBLIC PARTICIPATION**

A member of the public asked if the Councillors were aware of the road closures that would be taking place in Necton for six weeks, at this point Cllr Pearson checked on line and confirmed that there will be road closures in Necton from 2st August to 2nd September and he advised residents to check the web site *roadworks.org* for news on all road works and closures in the area. A member of the public pointed out the flooding in St Andrews Close following the heavy rain this was discussed further under item 7.1

1. **MATTERS ARISING**
   1. **OUTSTANDING HIGHWAY MATTERS**

Highways Questionnaire – The Chairman had received a questionnaire from Highways to be completed, Cllr McBrien offered to complete the questionnaire and return it to Highways.

The pothole in School Road opposite the bus shelter has been marked with white paint which means that it is due to be filled in due course.

St Andrews Close – Cllr Scarlett said that water has been coming out of the kerb side and the problem is the drain east of St Andrews Close, this problem has been going on for a long time now and he pointed out that this needs to be resolved before the building works starts on the new houses at Crossways Farm in August, the Clerk will contact Highways regarding this matter.

Church Lane – mud on carriageway– following a discussion it was agreed that the Clerk would ask the Rangers to clear the mud away.

Browns Lane junction– faded road markings – Highways have confirmed that the road is due to be resurfaced and the road markings will then be re-painted.

Parish Partnership scheme - Highways will give up to 50% towards some highway improvements that the PC would like to make in the village. The Clerk asked the Councillors to consider what this grant could be used for and suggested that it could go towards the gated signs that Cllr Pearson is dealing with. The deadline for bids to be completed and returned is the 6th December.

* 1. **PERMISSIVE FOOTPATHS AND BRIDLEWAYS- to discuss any further progress**

Following a subcommittee meeting held in May that was attended by the Councillors and the Clerk, Cllr Scarlett and Cllr McBrien attended a meeting with Broke Brother Farms and his Farm Manager and detailed notes of this meeting have since been circulated to all Councillors. Briefly - The meeting concluded with the Parties accepting that their positions were as yet some way apart and that further information / clarification & reflection was still required regarding a number of issues. The Parish Council emphasized that it would be willing to support a ‘reasonable’ cost for the provision of Permissive Paths and Bridleways in Holme Hale.

Further to this meeting Cllr Scarlett is still awaiting more information from Natural England and upon receipt of this another subcommittee meeting will be arranged followed by an Extraordinary meeting in which the public will be invited to attend. Cllr Scarlett asked the public to be patient with the progress of this matter.

1. **FINANCE**
   1. **To consider the bank reconciliation statement for June 2019**

The Bank reconciliations were agreed – see item 8.2 for detailed accounts**.**

* 1. **To approve payment for cheques for the Clerks salary and invoices received by the Council**

**The following payments were authorised on Monday 1st July 2019 the cheques were signed by Mrs P. Angus and Cllr A. Scarlett.**

**Balance Current Account for May 2019 £10,863.62**

**Plus the following receipts**

Vat refund £729.72

**Total Income £729.72**

**Grand Total before cheque payments £11,593.34**

**Cheques Description Total**

886 Came and Company - Insurance £544.09

887 Mrs P Angus - Salary and Mileage £356.90

888 HMRC £53.80

**Total Cheques paid £954.79**

**Balance in Current Account for July 2019 £10,638.55**

**Balance in Savings Account (inc interest paid in April and May) £4,796.65**

**Change of Bank signatory– Progress**

Cllrs McBrien and McNeil had completed the relevant forms to enable them to become signatories for the Parish Council and these were counter signed by the authorized signatories at the meeting. Cllrs McBrien and McNeil will deliver these by hand to Nat West.

* 1. **On Line Banking**

The Clerk was advised by the bank to register for on-line banking so that she could have access to the statements at any time and also order paying in and cheque books without too much hassle. All agreed that this would be acceptable. The forms need to be signed by all members of the Council and most Cllrs signed these at the end of the meeting however 2 were absent at this time so forms will be returned to the bank as soon as these signatures are obtained.

1. **CORRESPONDENCE – Review of recent correspondence**

The Clerk said that she had received thankyou letters from the various charities and organizations that had received donations from the Council**.**

1. **PLANNING APPLICATIONS – To review and comment on the following applications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Reference Number** | **Address** | **Date** | **Description** | **Outcome/Update** |
| Vattenfall | Necton |  |  | All now with the Secretary of State and Cllr Scarlett thanked Cllr Pearson for his time spent on this item. |
| 3PL/2019/0115/O | Land at Ivy Farm Cook Road, Holme Hale | 12/02/2019 | Proposed residential development - 1 dwelling | Decision by 29/3/19  No objections from the Council (Cllr Broke expressed an interest and therefore unable to comment) |
| 3PL/2019/0329/O | Land west of Church Lane Church Lane Holme Hale | 1/04/2019 | Erection of 3 New self-build dwellings | Decision by 21st June 2019  Parish Council objected and comments entered onto Planning website |
| 3PL/2019/0589 | Plots 1&2 Crossways Farm Cook Road Holme Hale | 3/6/19 | Reserved matters application for two dwellings following outline approval 3PL/2018/0187/O | Decision by 17th July |

1. **MEMBERS MATTERS – items for next agenda**

The next Ordinary Parish Council meeting will be held on Monday 2nd September.

The date of Extraordinary meeting regarding permissive footpaths will be confirmed once all outstanding details regarding this item has been received by the Council.

With nothing more to discuss the meeting closed at 20.48 pm

Chairman: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_