

**Minutes of the Holme Hale Parish Council Meeting  
Held at The Pavillion, Holme Hale  
on Monday 7<sup>th</sup> January 2019**

**PRESENT:**

Councillors S. Broke Chairman, Dr A. Scarlett Vice Chair, W. McNeil, J. Pearson, G. Tranter and Mrs P. Angus Clerk to the Council. There were 12 members of the public and County Councillor F. Eagle.

**1. WELCOME AND APOLOGIES OF ABSENCE**

Apology for absence was received from District Cllr Wilkin.

The chairman welcomed everyone to the meeting and informed members of the death of Mr Harry Morgan who had served as a very useful Councillor for Holme Hale and asked all present to stand for a minute's silence.

**2. TO RECEIVE DECLARATIONS OF INTEREST RE: ITEMS ON THE AGENDA AND THE CLERK TO CONSIDER ANY REQUESTS FOR DISPENSATIONS**

The chairman declared an interest on item 9 on which he would like to speak and asked Cllr Scarlett take the chair for that item.

**3. ACCEPT AND SIGN THE MINUTES of the ordinary meeting held on 29<sup>th</sup> October 2018**

It was proposed by Cllr Tranter and seconded by Cllr Pearson to accept the minutes of the ordinary meeting held on 29th October 2018 as a true record of that meeting and all voted in favour.

**4. ACCEPT AND SIGN THE MINUTES of the extraordinary meeting held on the 19<sup>th</sup> November 2018**

Cllr Scarlett pointed out that the surname of the representative from Vattenfall was incorrect and that it should be Lovesey not Lovett, the Chairman corrected this and initialled the correction, following this it was proposed by Cllr Pearson and seconded by Cllr McNeil to accept the minutes of the extraordinary meeting held on 19<sup>th</sup> November 2018 as a true record of that meeting and all voted in favour.

**5. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**

None

**6. PUBLIC PARTICIPATION**

District Councillor F. Eagle provided a brief update on NCC matters.

There was concern expressed by various members of the public regarding the planning permission that had been granted for planning application 3PL/2018/0710/F The Carrot Wash and following a discussion the public were strongly advised to express their concerns directly to Breckland Council Planning department.

**7. HIGHWAYS - To discuss any outstanding Highway matters.**

The grating on the corner of School Road and Cook Road had been marked up for attention.

Gated signs in Station Road – there is no progress with this project at the moment. Hale Road junction of Station Road – there will be a temporary closure under the bridge from the 21<sup>st</sup> January. There was a discussion regarding cars parking on footpaths in Cook Road adjacent to the Old Post Office it was agreed that the Clerk will send a letter to the residents asking that they do not obstruct the footpaths.

**8. NORWICH WESTERN LINK to improve travel between the A47 and the western end of Broadland Northway (formerly the Northern Distributor Road) and to tackle transport problems in the area.**

Following a discussion, it was agreed that the council were in favour of this being built.

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**9. PERMISSIVE FOOTPATH AND BRIDLEWAYS**

Cllr Scarlett took the Chair for this part of the meeting as Cllr Broke had declared an interest. Cllr Broke explained that in September 2019 the payments originally recommended by DEFRA will be withdrawn, these payments were designed to acknowledge Public Benefit and the annual cost of maintenance and public liability insurance. Following a discussion, it was agreed that maps showing the footpaths that are affected would be put on notice boards and distributed to members of the Council and that this matter would be put on the next agenda for further discussion. It was also agreed that the Clerk would prepare a notice to go into the Moonraker explaining the situation and advising that members of the public attend the next Parish Council meeting which is on the 4<sup>th</sup> March in which this subject would be discussed in more detail.

**10. FINANCE**

**10.1 To consider the bank reconciliation statement for December 2018**

All approved the bank reconciliation for December see item 10.2 for detailed figures

**10.2 To approve payment for cheques for the Clerks salary and invoices received by the Council**

The following payments were approved and authorised by all on Monday 7th January 2019 The cheques were signed by Cllrs S. Broke and Dr A. Scarlett.

<b>Balance for October 2018</b>	<b>£10,898.90</b>
<b>Plus the following receipts</b>	
None received	£0.00
<b>Total Income</b>	<b>£0.00</b>
<b>Grand Total before cheque payments</b>	<b>£10,898.90</b>

<b>Cheques</b>	<b>Description</b>	<b>Total</b>
868	Information Commissioner Annual Fee	£40.00
869	Mrs P Angus - Salary 35 hours from 19th Nov 2018 to 31st Dec 2018 £383.36 and Mileage 2 trips £28.80	£412.16
<b>Total Cheques paid</b>		<b>£452.16</b>
<b>Balance in Current Account January 2019</b>		<b>£10,446.74</b>
<b>Balance in Savings Account</b>		<b>£4,791.88</b>

**10.3 To Consider draft budget proposals for 2019/2020 and to determine the precept demand to Breckland Council for 2019/2020**

Figures had been circulated to the Councillors prior to the meeting and following a few minor adjustments it was agreed that the precept for year 2019/2020 would remain at £8,000 this was approved by all.

**10.4 Change of address forms for the new Clerk to receive correspondence and bank statements from Nat West**

All signatories signed the relevant forms.

**10.5 Change of Signatory form for Banking**

All signatories signed the relevant forms to remove the previous Clerk and to add the current Clerk as a signatory as required by Nat West.

**11. CORRESPONDENCE – Review of recent correspondence**

None outstanding

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**12. PLANNING APPLICATIONS**

**3PL/2018/0710/F The Carrot Wash, Holme Hale dated 13th August 2018**

Erection of new workshop building and wood fuel store building and provision of new access

**Approved 13<sup>th</sup> November 2018** (Public have been advised to address their concerns directly to Breckland Planning Department if any conditions of this planning approval are breached)

**VATTENFALL – to review recent meetings**

Cllrs Dr A. Scarlett, W. McNeil and J. Pearson attended a public meeting in Kings Lynn and the following is a summary of that meeting.

The date for all correspondence to be submitted has been changed from the 14<sup>th</sup> to 23:59 on the 16<sup>th</sup> January, the examining authority has agreed to hold one day of public meetings in Dereham (location to be confirmed) which will be on Wednesday 24<sup>th</sup> April, this has been arranged members of the public that have problems getting into the centre of Norwich. The MOD have asked for a secret meeting with the planning authority as there are concerns regarding RADAR. Communication has been received by Cllr Pearson from the National Grid saying that they are still looking at ways to minimise the visual impact of the galvanization etc. Cllr Scarlett said that the visual assessment points have to be submitted to the Council by the 16<sup>th</sup> January. Cllr Scarlett pointed out that one of the big questions which has been asked was why was the specific location for the buildings selected on the highest possible ground and that the applicant - Vattenfall submitted a document on the 22<sup>nd</sup> October which was 2 months after the consultation had closed to explain this location. Cllr Scarlett also said that he noticed at this meeting which was a big public meeting that Vattenfall had around 20 representatives which included lawyers, solicitors and QC's lined up to answer any questions and there were just 12 members of the public in attendance and he re-iterated how important it is that the public attend these meetings to express their concerns.

**3PL/2018/1396/VAR 5 Cook Road, Holme Hale dated 5<sup>th</sup> December 2018**

Variation of condition 2 on 3PL/2016/0955/F demolition of 2 bungalows and erection of 2 dwellings – amended design

**Approved 2<sup>nd</sup> January 2019**

**3PL/2018/1494/HOU 33 St Andrews Close, Holme Hale dated 14<sup>th</sup> December 2018**

Construction of rear extension to bungalow and conversion of garage to habitable room  
**Still outstanding**

**13. APPLICATION FOR THE VACANCY ON THE PARISH COUNCIL**

Mr McBrien of this Parish had applied to become a Parish Councillor and had submitted his CV to the Council and following a discussion it was agreed to co-opt Mr McBrien on to the Council, he then signed the Acceptance of Office and this was witnessed by the Chairman.

**14. MEMBERS MATTERS - Items for next Agenda**

Footpaths and Bridleways

**15. TO CONFIRM DATE AND TIME OF NEXT MEETING**

The next Ordinary Parish Council meeting will be Monday 4<sup>th</sup> March and the Annual Parish Meeting will be held on Monday 8<sup>th</sup> April 2019. Due to elections to be held on the 2<sup>nd</sup> May the Clerk will confirm when the Annual Parish Council meeting can be held and will also put forward suggested meeting dates for the rest of the year.

With nothing more to discuss the meeting closed at 9.58 pm

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_