

HOLME HALE PARISH COUNCIL

Minutes of the meeting of Holme Hale Parish Council held in the Pavilion, Holme Hale on Tuesday 21st August 2018 at 7.30pm.

1. Attending the meeting: Simon Broke (Chairman), Geoff Tranter, Julian Pearson, Wendy McNeil, Ron Graham (Parish Clerk) and four members of the public.

Apologies for absence: received from Andy Scarlett and Fabian Eagle (County Councillor).

2. Declarations of interest and requests for dispensations: none made.
3. To confirm the minutes of the meeting of 25th June 2018: it was proposed by J. Pearson and seconded by G. Tranter, that these minutes be accepted as a true and correct record of the meeting. All voted in favour.
4. Matters arising not covered elsewhere on the agenda: The Clerk informed councillors that he had received one enquiry regarding co-option to the PC.

Public participation: no matters raised.

5. Highways: The Chairman informed the PC that work on the potholes in Lower Road was being carried out today, and that he was still waiting to hear from NORSE about cutting the footpath. The Clerk had been informed by Highways that the drainage issues on Cook Road had been resolved, but was requested to raise the matter of repairs to the manhole cover situated near the bus shelter at the junction of Cook Road and St Andrews Close.
6. Planning:
 - (a) In matters relating to Vattenfall, the Chairman commented that he had received their latest newsletter, and confirmed that their planning application had now been put forward to the Planning Inspectorate. Representations and responses to this application had to be made by 16/9/18, and the Clerk informed councillors that he had registered HHPC as an interested party, and had submitted some comments on behalf of the PC. The Chairman suggested that the PC should hold an EGM to give both parishioners and councillors a chance to discuss the way forward regarding representations on the Vattenfall application. The Clerk was requested to invite a representative from Necton PC to this meeting which would take place on Monday 10th September 2018.
 - (b) The Clerk confirmed that a planning application had been submitted in relation to Bilmar on Station Road.
 - (c) A new planning application had been entered by TSSR Ltd. in relation to developing the Carrot Wash site on Station Road. Councillors agreed that they would support this application.

7. Finance:

- (a) The Clerk presented a bank reconciliation statement based on the bank statements of 25/7/18, showing that the Robertson Bequest account was now closed, with the balance of £1,702.44 being transferred to the Current account. The balance on the Savings account was £4,789.69, and the balance on the Current account was £11,373.98. With one cheque for £2,568.00 still to be

presented, and payments totalling £468.49 scheduled to be approved for invoices received, the estimated balance remaining on the Current account as at 22/8/18 was £8,337.52.

(b) Approval was sought for cheque payment of the following invoices:

- Mr R. Graham, clerk's salary/expenses £382.57
- HMRC, clerk's PAYE £85.92

It was proposed by G. Tranter and seconded by W. McNeil that both these invoices be paid. All voted in favour.

8. Update on the appointment of a new clerk: S. Broke and W. McNeil confirmed that they had received applications from two suitable and experienced candidates. It had not proved possible to interview both candidates on the same day, so the process would be completed tomorrow.

9. Village maintenance matters: G. Tranter informed the PC that the new village sign had been painted, but the brackets were still at the metal benders. Mike Bottolph pointed out that work on the gates/barrier at the HHPFT had now been completed by G and G Fencing Ltd.

10. Review of recent correspondence: The Clerk reported on two items:

- The latest crime update from the Norfolk constabulary
- NARS request for a donation

11. Members matters: none raised.

12. Date and time of next meeting: it was agreed to change the date of the next ordinary meeting to Monday 29th October 2018 at 7.30pm.